



You are summoned to attend the Meeting of Wincham Parish Council to be held on Tuesday, 21 April 2026, to commence after the Parish Annual Assembly which will start at 7.30 pm at Wincham Community Centre.

**There will be a 15 minute public forum, if required, prior to the start of the formal Parish Council meeting**

1. To receive Apologies for Absence.
2. To note Terry Fearn has resigned from Wincham Parish Council.
3. To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the member's judgement of the public interest.
4. To agree the Minutes of the Parish Council Meetings held on 17 and 31 March 2026 and to consider any matters arising.

**Guests (maximum time slot 20 minutes)**

5. Colin Carthy to request a donation from the Parish Council for the Witton Albion Brass Band.
6. The Unitary Councillors.

**7. Planning (Appendix A) (maximum time slot 15 minutes)**

- i. To consider any applications received since the last meeting;
- ii. To consider any other planning matters, including Approvals, Refusals, Appeals, Planning Enforcement, Licensing or planning-connected issue.

**Members' Items (maximum time slot 50 minutes) (Lead Councillor on a particular item)**

8. To note and discuss the BT Openreach Notices posted in the village (Appendix L) (Cllr Casson) and any official response from Wincham Parish Council.
9. To consider recommendations of the Grounds Maintenance Working Party (Report) (Cllr May) to:
  - i. Approve the quote for £100 from Jason Eden to brush away the moss on the MUGA (Appendix O);
  - ii. To approve the purchase of dog signs for the play area.
10. To consider Jason Eden's quotation of £30 to install the five "Do Not Climb" signs (Appendix K).
11. To consider plans from the Events Working Party (Cllr May):
  - i. The Unsung and Young Heroes Event on 13 June;
  - ii. The biennial Front Garden Competition (18-26 July);
  - iii. The Parish Council to discuss how to mark the 2027 Annual Assembly in April 2027.
12. i. To consider the recommendation of the Linnards Lane Development Working Party to install drop kerbs on Ashgate Lane and Birch Grove entrances (Cllr May);  
ii. To note the report from the Linnards Lane Development Working Party on the solar lighting and to consider approving the continued negotiation with Cheshire West and Chester Council (Appendix N) (Cllr May);  
iii. To read and consider a Note from the Linnards Lane Development Working Party regarding outdoor gym equipment (Appendix M) (Cllr May).
13. To review the position with regards water pressure in Wincham, with information of the United Utilities' work planned over the summer (Report 7) (Cllr Casson).
14. To consider retrospective authorisation for Cllr May's purchase of three additional post fittings for signs in Linnards Lane Playing Field at a cost of £40.93.
15. To consider a donation request (Appendix E).
16. To note the contents of a letter from Cheshire Against HS2 (Appendix D).
17. i. The Road Safety Working Party and Communications Working Party have both lost their Chair; to consider whether to continue with each of the Road Safety and Communications Working Parties and the chairmanship of each and  
ii. to consider the effects of Terry Fearn's resignation on other committees and working parties (Appendix J).
18. To consider the recommendations from the Personnel Committee (Appendix I) (Cllr May).

**Proposed New or Amended Policies (maximum time slot 10 minutes)**

19. To consider any action arising from recent training on Freedom of Information Requests (Report 1) (Cllr Casson and the clerk).
20. To consider the Information Commissioner's Office recommendations and a new Wincham Parish Council Definitions Document to accompany the Publication Scheme (Appendices G and H) (Cllr Barker).
21. To consider a new Persistent and Vexatious Communications and Complaints Policy (Appendix F) (Cllr Casson).

**Procedural Matters (maximum 5 minutes)**

22. To note the rota for inspections of Linnards Lane and Chapel Street playing fields:

1/4/2026	Cllr May
1/5/2026	Cllr Shirley
1/6/2026	Cllr Barker
1/7/2026	Cllr Parr
1/8/2026	Cllr Casson
1/9/2026	Cllr Schmidt
1/10/2026	Cllr Hollis
1/11/2026	Cllr May
1/12/2026	Cllr Shirley
1/1/2027	Cllr Barker

Inspections sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at [clerk@wincham-pc.gov.uk](mailto:clerk@wincham-pc.gov.uk) or sent by post to 22 Churchfields Bowdon WA14 3PJ.

**23. Accounts (maximum 5 minutes)**

- i. To authorise payments listed in Appendix B.
- ii. To note Current Net Balances:

Current Account as at 02.04.2026	£200.00
Business Reserve Account 1. as at 02.04.2026	£92,191.13
Business Reserve Account 2. as at 02.04.2026	£12,563.77
- iii. To consider the proposed allocation of funds (Appendix P), including binding and non-binding allocations.
- iv. To consider the Bank Reconciliations for the 2025/26 financial year (Appendix Q).
- v. To consider the Budget Analyses for the 2025/26 financial year (Appendix R).
- vi. To consider and complete the Annual Return (AGAR) for 2025/26 (Appendix S).

**24. Reports (10 minutes)**

- i. To note reports from external bodies:

PCSO (Report 10)
  - ii. To note reports from Working Parties:
    - a) Memorial Gardens Working Party (Report 5) (Cllr May);
    - b) Road Safety Working Party (Report 9) (Cllr Hollis);
    - c) Induction of New Councillors Working Party (Report 4) Cllr May;
    - d) Events Working Party (Report 3) (Cllr May);
    - e) Grounds Maintenance Working Party (Report 2) (Cllr May).
      - iii. To note a report on Village Communication (Report 6) (Cllr May)
      - iv. To note any reports of events attended by Councillors or the clerk in an official capacity:

None
      - v. To note training attended by Councillors or the clerk:
        - A. Freedom of Information (Report 1) (clerk and Cllr Casson)
        - B. S106 agreements and CIL payments (Report 8) (clerk).
25. To note Correspondence (Appendix C)
26. Urgent Council Issues arising since Issue of Agenda (maximum 5 minutes)
27. Items for future agendas.

Naomi Morris  
13/4/2026