

**MINUTES OF THE MEETING OF WINCHAM PARISH COUNCIL HELD ON TUESDAY 20 JANUARY 2026 at 7.30 PM AT WINCHAM COMMUNITY CENTRE**

**Present:**

**Parish Councillors:** K Barker, I Parr, D May, S Schmidt, V Hollis and T Fearn

**Unitary Councillor:** L Gibbon

**Parish Clerk:** N Morris

**Before the meeting, at 7.15pm, a public forum was open, but no residents contributed.**

**1. Apologies for absence**

*Apologies had been received from Cllrs Casson and Shirley, from PCSO Wiggins and from Unitary Councillors Wright and Marshall*

*Resolved to accept the apologies*

*Proposed: Cllr Schmidt*

*Seconded: Cllr Hollis*

**2. Declarations of any**

**(a) disclosable pecuniary interests or**

**(b) other disclosable interests**

**As are required under Chapter 7 of the Localism Act 2011.**

**(c) It was noted that any member with council tax unpaid for more than two months is prohibited from voting on the budget or precept by Section 106 of the Local Government Finance Act 1992 and must and must disclose at the start of the meeting that Section 106 applies to them.**

i. Members who had a Disclosable Pecuniary Interest in any items on the agenda (*other than the Precept*) were invited to an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.  
*No applications were made*

ii. Requests for dispensation were invited, noting that in January 2013 the Parish Council resolved the following:

“The Council grant a general dispensation under s33 the Local Government Finance Act 1992 to speak and vote to all Members serving on Wincham Parish Council who

- a. have a Disclosable pecuniary interest in any business of the parish council where that business relates to the functions of the parish council in respect of setting a budget and a precept under the Local Government Finance Act 1992 and who
- b. have applied for such a dispensation in writing

The period of the dispensation to be for Members' remaining period of office.”

*All current Parish Councillors were covered by this resolution.*

*Written requests for dispensation under this resolution were received from all Parish Councillors present at the meeting.*

**3. Minutes of the Parish Council Meeting on Tuesday 18 November 2025 were approved**

*Resolved that the Minutes for the meeting held on Tuesday 18 November 2025 be confirmed as a correct record.*

*Proposed: Cllr Parr*

*Seconded: Cllr Hollis*

**Guests**

**4. PC Dan Vinton was welcomed to the meeting.**

*PC Vinton thanked the Council for its invitation and for the questions sent.*

*He answered the questions as follows:*

**Q1. Please can you provide an update on the current reorganisation taking place within Cheshire Police and explain what these changes mean to Wincham. We understand that there is a significant**

**reduction in the number of PCSO roles but presumably the responsibilities of these roles will be reallocated? We would also like a more detailed response as to the activities that may be suspended/stopped when the police resource is adjusted such as PCSO Reports & Surgeries.**

*An open consultation is open until 27 January, 2026 and no details have been yet given of what the proposed changes will mean for policing in the Marbury Ward.*

*There is also an open consultation about whether the police precept for 2026/27 should remain unchanged or whether it should increase.*

*The Police and Crime Commissioner is recruiting staff for his internal team.*

*It is "business as usual" in Marbury, until details given of any re-organisation: the PCSO reports will continue and PC Vinton and PCSO Wiggins will continue to attend community events until further notice.*

*PC Vinton is the named officer for Marbury Ward, but sometimes he is called elsewhere. On the whole, PCSO Wiggins' work always has remained within Marbury.*

**Q2. Please can you provide an update on your planned actions on the issues with HGVs within both Pickmere Lane/Linnards Lane and Chapel Street/ Wincham Lane following our discussions pre- Xmas. An explanation of what the various HGV signage means in real terms would be appreciated.**

*PC Vinton wrote to the businesses in the village, reminding them of the restrictions on HGVs around Chapel Street. No responses have been received. He plans to hold a Day of Action, checking registrations and speaking to drivers. This will educate drivers of what is expected of them and it should also provide data about what is going wrong. If problems persist, PC Vinton will consider imposing penalties, but evidence would be required for a conviction and there is no weighbridge nearby. This would not be an issue for the very largest trucks where it is obvious they exceed the weight limit of 7.5 tonnes.*

*Until Cllr Fearn raised the issue, PC Vinton had not been aware that HGV traffic contraventions were a particular problem in Wincham. Whilst signage is a matter for CWaC Highways, PC Vinton promised to do his best to make the situation better.*

**Q3. Please can you provide an update on the speed checks conducted on Pickmere Lane and Linnards Lane pre Xmas and outline the potential expansion of the speed checks on Linnards Lane to cover a greater length of the road.**

*PCSO Wiggins has conducted a number of speed checks on different roads around Wincham, but has not observed any speeding motorists. Only two roads within Wincham are authorised for the issue of speeding tickets. It might be possible to apply for other roads to be enforceable.*

*As a PCSO, Diana Wiggins is not able to carry out speed enforcement on roads subject to the national speed limit (ie 60mph or 70mph); this includes the rural part of Linnards Lane. PC Dan Vinton has the appropriate grade to conduct speed checks on this type of road, but he has not been trained and does not have the necessary adaptations to his police car.*

*PC Vinton could apply to have a particular road made "enforceable" under the Speedwatch Scheme, if he has the data to support such it.*

*Cllr Fearn explained that the Parish Council mobile sign is generating data. It is being used at agreed places around the village for a week each time and the data will then be available.*

*Members asked PC Vinton whether it is possible for the police to enforce the speed in a 20mph zone. PC Vinton confirmed that it would not be within the power of a PCSO. He would have the power, if he had been appropriately trained.*

*Members discussed whether the Parish Council could contribute or pay entirely for new signs in the Chapel Street area, to educate HGM drivers. Once costs are known, it might also be possible to invite contributions from local businesses.*

*The question was posed whether HGVs are a genuine problem. Members felt they were because of the continued complaints from residents.*

Members wondered whether the Parish Council mobile sign might be programmed to record the rough size of a passing vehicle.

The Chair thanked PC Vinton for his support and for making time to come to the Parish Council meeting.

## 5. The Unitary Councillor had sent in a report, but made the following points:

- a) A public consultation is currently open regarding the re-organisation of PCSOs within Cheshire; CWaC have written for a review of policing finances within Cheshire, especially since there will be savings once the post and department of the Commission have been disbanded. Residents in Barnton are very angry about the prospect of losing PCSO cover. Wincham Members observed there has been little interest in Wincham, which might reflect the division of time the PCSO spent between Barnton and Wincham.
- b) The likely Council Tax increase for CWaC is 4.99%.
- c) Marbury Members are distributing their donation budgets. Wincham has applied for a donation towards a replacement noticeboard for the Linnards Lane Playing Field.
- d) There is a Planning Meeting on 4 February.
- e) There is a Planning Consultation and Cllr Gibbon will forward wording that parishes can use for a response.
- f) Cllr Gibbon is pressing for a review of how CWaC identifies and monitors the risk of tripping.
- g) Cllr Gibbon has asked how many acres of agricultural land have been or are intended to be used for solar farms.
- h) Plans for Weaver Square are with developers; the designs are not yet available.
- i) Northwich Library is not expected to re-open until the autumn. The building has yet to be checked by the Fire Brigade.

## Planning

### 6. Planning

#### i. Site Address: Land At Eyres Pit New Warrington Road Northwich Cheshire

**Proposal:** Construction of new access and car park area for adjacent fish pool.

**Reference Number:** 24/02965/FUL

**Case Officer:**

**Ward:** Marbury

**Parish:** Wincham

<https://pa.cheshirewestandchester.gov.uk/online-applications/>.

**comments, please by:**

**21 January 2026**

*No comment.*

#### ii. Site Address: Swan House New Cheshire Business Park Wincham Lane Wincham Northwich CW9 6GG

**Proposal:** The addition of 3No. windows at first floor and a fire exit door to the ground floor to the elevation facing Wincham Lane to suit internal alterations

**Reference Number:** 25/03098/FUL

**Case Officer:**

**Parish:** Wincham

<https://pa.cheshirewestandchester.gov.uk/online-applications/>.

**comments, please by:**

**9 January 2026**

## B APPROVALS

**Location:** Black Greyhound Hall Lane Wincham Northwich CW9 6DG

**Proposal:** Change of use and conversion of public house to one residential dwelling with single storey side extension and infill rear extension. Entrance gates to new access onto Church Street and boundary wall/fence (Part retrospective).

Further to previous correspondence relating to the above planning application, I write to advise that the application has now had the following decision:

*Members noted that the Planning permission specified the boundary treatment required additional approval prior to construction, but the letter of approval makes no mention of the boundary treatment. The clerk was asked to investigate.*

### Approval

#### C REFUSALS

*None*

#### D APPEALS

*None*

#### E ENFORCEMENT

*None*

#### F CURRENT APPLICATIONS

*None*

#### G OTHER PLANNING MATTERS

*None*

### Decisions

#### 7. The Marbury Members had asked rural parishes to indicate their infrastructure priorities.

*Members made the following suggestions:*

- a) The Waterless Bridge on Pickmere Lane;*
- b) Northwich Library;*
- c) Wincham Lane requires clearing and cleaning.*

#### 8. The increasing problem with potholes in Wincham was noted

*The clerk was asked to submit a Freedom of Information request to CWaC asking the number of potholes reported across Wincham and the resolution times.*

*Residents must be encouraged and supported to use the Report It! platform.*

#### 9. The recommendations of the Finance Committee were considered regarding: i. the proposed allocation of funds as at 1.4.2025

*Resolved that the following proposed allocation of funds as recommended by the Finance Committee be approved*

#### RESERVED AND UNRESERVED FUNDS

The following allocation of funds as at 1/4/2025 is for discussion and approval as at 1/1/2026:

Balance of funds brought forward from 2024/25: £98,105.78

Less:

#### 1. Binding allocations:

1. Memorial Garden Fund £595.12
2. Children's Entertainment Fund £472.13

3. Grants and donations for Linnards Lane:		
i.	S106 moneys	£14,170.03
ii.	Spacehive	£8,827.48
iii.	SWAP Fund	£5,000.00
iv.	Bruce Wake Fund	£2,000.00
v.	Manchester Airport	£3,000.00
vi.	Unitary Cllrs	£2,000.00
		£34,997.51
		-----
		(£36,064.76)

Non-binding allocations:

i.	Election Fund	£4,803.00	
ii.	Linnards Lane Regeneration project	£16000.00	
iii.	Funds for restoring wet pour	£20,000.00	(40,803.00)

Unallocated funds carried forward	-----
	£21,238.02

IT IS RECOMMENDED BY CHALC THAT COUNCILS TRY TO HOLD A RESERVE OF AT LEAST 6 MONTHS' RUNNING COSTS AND PREFERABLY UP TO ONE YEAR.

*Proposed: Cllr Parr*

*Seconded: Cllr Fearn*

*It was noted by Council that the situation and priorities of Wincham Parish Council have altered since 1 April 2026 and that a new allocation of funds will be agreed after 31 March 2026.*

- ii. the Minutes from the Finance Committee and the Precept Considerations including a recommendation of £40,070.84 for the 2026/27 Precept were discussed.**

*The draft Budget and a recommendation from the Finance Committee of a Precept for 2026/27 of £40,070.84 were considered*

*In recognition of the current financial situation, the Parish Council budget for 2026/27:*

- i. Assumes an overall inflation rate for 2026/27 of 3.8%, except where alternative figures are available;*
- ii. Includes £600 in the Contingency Fund and £600 in the Improvement Fund in order the begin to rebuild reserves after the path renovation;*
- iii. Does not include additional funds for the election reserve, but*
- iv. Anticipates cautiously and prudently sharing heads of expenditure between over-spends and under-spends, as appropriate.*

*On this basis, the estimated budget for the year totals £40,070.84. The proposed Precept would mean a Band D precept charge of £46.20, an increase of £1.70, an increase of 3.82%, recognising inflation and an increase in general costs.*

*Resolved to set a precept for 2026/27 of £40,070.84 and to approve the proposed Parish Council budget for 2026/27*

*Proposed: Cllr May*

*Seconded: Cllr Schmidt*

**10. The recommendations of the Grounds Maintenance Working Party were considered:**

- i. to accept Jason Eden's quotation from the comparative quotes to install a new noticeboard at Linnards Lane**

*Resolved to accept Jason Eden's quotation of £350 to install a new noticeboard at Linnards Lane*

*Proposed: Cllr May*

*Seconded: Cllr Schmidt*

**ii. to approve purchase of:**

- a) 1 x Early Grow Plastic Fence Guard 5m B&Q £8.95 (Cllr May);**

*Resolved to approve purchase of 1 x Early Grow Plastic Fence Guard 5m*

*Proposed: Cllr Parr*

*Seconded: Cllr Hollis*

- b) 1 x Unibond No More Nails B&Q £6 (Cllr May);**

*Resolved to approve purchase of 1 x Unibond No More Nails*

*Proposed: Cllr Parr*

*Seconded: Cllr Hollis*

**iii. full Council to decide between two options for the chicane entrances:**

- a) moving this project into the scope of the Linnards Lane Development Working Party as part of proposed path works;**  
**b) if Council considers the chicane to be more urgent, recommend proceeding with obtaining quotations.**

*Renovating the path would involve digging up the area and so it would make sense to install a new chicane at the same time*

*Resolved to approve transferring the new Ashgate Lane chicane into the scope of the Linnards Lane Development Working Party as part of proposed path works*

*Proposed: Cllr Fearn*

*Seconded: Cllr Hollis*

**11. The annual tree survey was noted and it was considered whether to refer estimates for work to be done to the Grounds Maintenance Working Party or whether to make decisions at this meeting on the work to be done**

*Resolved to authorise works graded as being of High Risk immediately, but to refer the remaining estimates for consideration by the Grounds Maintenance Working Party and then back to full Council for a final decision*

*Proposed: Cllr Fearn*

*Seconded: Cllr Hollis*

**12. Whether to grant retrospective authorisation for the clerk authorising signing the Hiring Conditions for the Community Centre for 2026 was considered**

*Resolved to approve retrospective authorisation for the clerk authorising signing the Hiring Conditions for the Community Centre for 2026*

*Proposed: Cllr May*

*Seconded: Cllr Hollis*

**13. It was noted that an applicant has withdrawn from the process to apply to join Wincham Parish Council and that the Council has the duty to try to fill the three vacant seats**

**14. The recommendation of the Linnards Lane Development Working Party to authorise registering the contract for the renovation of the paths at Linnards Lane Playing Field on the Find-Tender platform were considered.**

*Resolved to approve the recommendation of the Linnards Lane Development Working Party to authorise registering the contract for the renovation of the paths at Linnards Lane Playing Field on the Find-Tender platform*

*Proposed: Cllr Fearn*

*Seconded: Cllr Hollis*

**15. It was noted that residents have complained about dog mess around the village, particularly on Pickmere Lane**

*Signs will be going up in the Linnards Lane Playing Field, but the Parish Council does not have power to put up signs on land it does not own.*

*Dog mess is a particular problem on Pickmere Lane, near the boundary with Pickmere.*

**Proposed New or Amended Policies**

**16. Retaining a Chair's Annual Allowance of £200 for the financial year 2026/27 was discussed.**

*Resolved to retain a Chair's Allowance of £200 for the financial year 2026/27*

*Proposed: Cllr Parr*

*Seconded: Cllr Fearn*

**17. Re-appointing PKF Littlejohn as the external auditors for 2026/27 was discussed.**

*Resolved to re-appoint PKF Littlejohn as the external auditors for 2026/27*

*Proposed: Cllr Hollis*

*Seconded: Cllr Schmidt*

**18. Re-appointing the internal auditors (JDH Business Services) was discussed, including reviewing the effectiveness, independence and competence of the internal auditors**

*Resolved to re-appoint JDH Business Services as the internal auditors for 2026/27, having reviewed and approved their effectiveness, independence and competence.*

*Proposed: Cllr Schmidt*

*Seconded: Cllr Parr*

**19. The current insurance arrangements of Wincham Parish Council with Zurich Municipal and the public liability insurance for the Parish Council activities set at cover of £10,000,000 and Fidelity Cover of £250,000 were noted.**

**20. It was noted and considered whether to continue with the present arrangement whereby VAT is normally reclaimed by the Parish Council once a year, unless substantial purchases have resulted in very large refunds of VAT becoming due when additional applications may be submitted.**

*Resolved to continue with the present arrangement whereby VAT is normally reclaimed by the Parish Council once a year, unless substantial purchases have resulted in very large refunds of VAT becoming due, when additional applications may be submitted. If large contracts resulting in substantial payments of VAT are entered into, it may be necessary to submit monthly VAT reclaims for the duration of these contracts.*

*Proposed: Cllr May*

*Seconded: Cllr Schmidt*

**21. The Wincham Parish Council Risk Assessment was reviewed and tested to check it was robust, thorough and appropriate to cover all known or currently reasonably ascertainable risks facing Wincham Parish Council**

*Resolved to accept the Wincham Parish Council Risk Assessment as being robust, thorough and appropriate to cover all known or currently reasonably ascertainable risks facing Wincham Parish Council*

*Proposed: Cllr Parr*

*Seconded: Cllr Hollis*

**22. i. It was noted the following policies are published on the website (the last date of review is shown in brackets): Policy on Filming or Audio-recording a Meeting (2/25); General Privacy**

Policy (2/25); Publication Scheme (2/25); Freedom of Information Policy (2/25); IT Policy (5/25); Complaints Procedure (2/25); Website Policy (3/19); Equity and Diversity Policy (4/22); Policy for dealing with the Press and/or other Media (3/25); Photographs in the Newsletter or Website Policy (5/25); Social Media Policy (4/23); GDPR Subject Access Policy (4/23); Data Management and Audit Policy (3/25) and The Wincham War Memorial Wreaths and Tributes Policy (7/25); Tree Policy on Wincham Parish Council Land (7/24); Duke of Edinburgh and other Volunteers Policy (7/24); New Councillor Policy (7/24); Death of a Monarch or Senior Figure Policy (7/24); Memorial Benches Policy (7/24); Advertising Policy (3/22).

ii. It was considered whether any of the following should be reviewed at the February 2026 meeting (ChALC advises a review every 3-5 years): Equality and Diversity Policy (3/19); Social Media Policy (4/23); GDPR Subject Access Policy (4/23).

*The clerk was asked to bring the following policies to the February meeting for consideration:  
Equality and Diversity Policy (3/19);  
Social Media Policy (4/23);  
GDPR Subject Access Policy (4/23).*

**23. Consideration of the Wincham Parish Council Code of Conduct Document was postponed.**

**24. The Wincham Parish Council Financial Management and Investment Strategy was reviewed.**

*Resolved to accept the Wincham Parish Council Financial Management and Investment Strategy*

*Proposed: Cllr Hollis*

*Seconded: Cllr Parr*

**25. The new Procurement thresholds were noted and the Wincham Parish Council Financial Thresholds considered.**

*Resolved to accept the Wincham Parish Council Financial Thresholds*

*Proposed: Cllr Schmidt*

*Seconded: Cllr Parr*

**26. The Wincham Parish Council Health and Safety Document was reviewed.**

*Resolved to approve the Wincham Parish Council Health and Safety Document*

*Proposed: Cllr Fearn*

*Seconded: Cllr May*

**27. The Financial Risk Assessment was considered and discussed for robustness and thoroughness in the light of all known or reasonably ascertainable financial risks facing Wincham Parish Council.**

*Resolved to accept the Wincham Parish Council Financial Risk Assessment as being robust, thorough and appropriate in the light of all known or currently reasonably ascertainable financial risks facing Wincham Parish Council*

*Proposed: Cllr Parr*

*Seconded: Cllr Fearn*

**28. The current position whereby Wincham Parish Council banks with Nat West Bank was reviewed.**

*Resolved to approve the current position whereby Wincham Parish Council banks with Nat West Bank*

*Proposed: Cllr Hollis*

*Seconded: Cllr Parr*

**29. The revised Terms of Reference for the Road Safety Working Party were considered**

The Terms of Reference (ToR) for Wincham Parish Council Road Safety Working Party defines its purpose, duties, powers, reporting structure, and membership. Its role is advisory and it has no delegated decision-making authority. The Key functions of this Working Party include identifying and

prioritising local safety issues, liaising with authorities, gathering community feedback, developing recommendations for the Parish Council, and potentially overseeing initiatives like Community Speed Watch. The Road Safety Working Party is accountable to the Parish Council and the Council retains final decision-making power on all issues.

**Purpose:**

- To identify, assess, and recommend actions to improve road safety within the parish.
- To enhance the safety and well-being of all road users through informed decisions by the Parish Council.

**Responsibilities:**

- **Identify & Prioritise Issues:** To identify and prioritise specific road safety issues in Higher and Lower Wincham relating to issues such as speeding, pedestrian safety, signage, parking, HGV traffic and lighting.
  - **Gather Evidence:** To collect and collate complaints, feedback, and relevant information on highway safety matters.
  - **Develop Proposals:** To develop and propose solutions and recommendations to the Parish Council.
  - **Liaise with Authorities:** To liaise with relevant bodies, such as the local council or police, to facilitate improvements.
  - **Community Engagement:** To coordinate with community stakeholders to gather feedback and input.
  - **Oversee Projects:** To oversee specific initiatives, (for example managing a Community Speed Watch program, )ensuring members receive appropriate training.
- **Powers**
    - This Working Party has no independent decision-making powers and no power to order goods or services on behalf of the Council.
    - This Working Party is an advisory body and its recommendations are subject to approval by the full Parish Council.
  - **Reporting Structure:**
    - This Working Group reports to the Parish Council and provides regular updates on its progress and recommendations.
  - **Membership & Leadership:**
    - Membership of this Working Party will comprise Parish Councillors and local residents may be invited to join the group.
    - The Chair of this group will be a parish councillor.
    - The Parish Council can disband this working group at any time.
  - **Meeting Arrangements:**
    - Meetings to be held informally but minuted.

*Resolved to approve the Terms of Reference for the Road Safety Working Party*

*Proposed: Cllr May*

*Seconded: Cllr Schmidt*

**Procedural Matters**

30.i. The rota for inspections of Linnards Lane and Chapel Street playing fields was noted:

1/12/2025	Cllr Casson
1/1/2026	Cllr Schmidt
1/2/2026	Cllr Fearn
1/3/2026	Cllr Hollis
1/4/2026	Cllr May

Inspection sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at [clerk@winchampc.co.uk](mailto:clerk@winchampc.co.uk) or sent by post to 22 Churchfields Bowdon WA14 3PJ.

ii. A new park inspection rota up to October 2026 was noted.

### 31. Accounts

i. Resolved to settle the following accounts:

1. Northwich Town Council:			
i.	Invoice 9038 dated 30/11/2025	£182.00	
	VAT	£36.40	£218.40
ii.	Invoice 9044 dated 3/12/2025	£155.00	
	VAT	£31.00	£186.00
iii.	Invoice 9101 dated 31/12/2025	£182.00	
	VAT	£36.40	£218.40
			£622.80
2. LPT Payroll Services Ltd			
	19 Tango Gardens, VAT	£40.00	
	Great Sankey	£8.00	£48.00
	Warrington,		
	Cheshire,		
	WA5 3ZR		
3. Wincham Community Centre			
	Mrs Suzanne James		
	26 Hewitt Grove		
	Wincham		
	CW9 6EL:		
i.	PCSO Room	£344.00	
ii.	PC Sept-Nov	£75.60	£419.60
4. Mrs. Susan Lawson reimbursement for green bin			
	Greenways,		£55.00
	Linnards Lane,		
	Wincham,		
	CW9 6ED		
5. Naomi Morris, Clerk:			
i.	working from home allowance December @ £26/month	£26.00	
ii.	salary for December 2025: 40 hours @ £15.08	£603.20	£629.20
iii.	working from home allowance January @ £26/month	£26.00	
iv.	salary for January 2026: 40 hours @ £15.08	£603.20	£629.20
v.	Reimbursement for stationery for Communications meeting	£20.93	
			£1279.33

### **TOTAL EXPENDITURE**

**£2,424.73**

*Proposed: Cllr Hollis*

*Seconded: Cllr Schmidt*

ii. **Current Net Balances were noted:**

**Current Account as at 05.01.2026**

**£200.00**

**Business Reserve Account 1. as at 05.01.2026**

**£100,227.10**

**32. Reports**

- i. Reports from external bodies were noted:
  - a) from PCSO Wiggins (Appendix 3) (Cllr Fearn);
  - b) from Marbury Ward Members (Appendix 2).
- ii. Reports from Working Parties were noted:
  - a) Road Safety Working Party (Appendix 1) (Cllr Fearn)
  - b) Linnards Lane Development Working Party (Appendix 7) (Cllr May).
  - c) Memorial Gardens Working Party (Appendix 5) (Cllr May);
  - d) Events Working Party (Appendix 4) (Cllr May)
  - e) Grounds Maintenance Working Party (Appendix 8) (Cllr May)
- iii. A report on Village Communication was noted (Appendix 5) (Cllr May)
- iv. Reports of events attended by Councillors or the clerk in an official capacity:  
*Cllr Fearn: meeting with Cheshire Police Beat Manager, PC Dan Vinton 5 December 2025*
- v. Reports were receive of training attended by Councillors or the clerk:  
*Cllr Fearn: The Art of Communication (NALC) 26 November 2025*

**33. Correspondence**

1. Emails and telephone calls about a donor regarding a memorial bench and tree.
2. Email about carol services in the area.
3. Complaint about library facilities; spoke to Northwich Library and went back with information.
4. Email about gritting the roads.
5. Emails about a sink hole.
6. Email enquiring about the precept for next year.
7. Emails from various salesmen and scammers.
8. Emails about the defibrillator.
9. Emails and telephone calls from other parishes concerning PCSO cover.
10. Emails and telephone calls regarding public liability cover.
11. Email asking about a replacement for the climbing frame at Chapel Street.
12. Emails from CWaC regarding the precept.
13. Emails from the Cabinet Office regarding Find-a-Tender registration.
14. Emails relating to potholes.

**34. Urgent Council Issues arising since Issue of Agenda**

*None*

**35. Items for future agendas.**

*It was noted the interactive speed sign on Pickmere Lane is still not working consistently.*

**The meeting was declared closed at 9.45pm.**

*Naomi Morris  
1.2.2026*