



You are summoned to attend a meeting of Wincham Parish Council to be held on Tuesday 24 February 2026 at 7.30 pm at Wincham Community Centre.

7.15pm there will be a 15 minute public forum, if required, prior to the start of the formal Parish Council meeting

AGENDA PART I

1. To receive Apologies for Absence.
2. To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest.
If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the member's judgement of the public interest.
3. To agree the Minutes of the Parish Council Meeting held on 20 January 2026.

Guests (maximum time slot 30 minutes)

4. To welcome the Unitary Councillors.
5. Planning (Appendix A) (maximum time slot 10 minutes)
 - i. To consider any applications received since the last meeting;
 - ii. To consider any other planning matters, including:
 - a) Proposals by Cheshire East for double yellow lines in Pickmere;
 - b) The site of the former Black Greyhound.

Decisions (maximum time slot 40 minutes) (Lead Councillor on a particular item)

6. To note PCSO Wiggins has announced she is being made redundant and to explore what this will mean for policing in Wincham and any appropriate action or response from Wincham Parish Council (Cllr Fearnis).
7. To consider moving the Wincham Parish Council meeting since it clashes with other Marbury parish councils making it unlikely a Marbury Unitary Member will attend Wincham (Cllr Hollis).
8. To consider retrospective authorisation of the clerk's action to commission Jason Eden to erect eight signs and three plaques at a cost of £160, plus £80 for fittings, remembering this level of expense is permitted in the Financial Regulations (Cllr Parr).
9. To consider a quotation of £120 to secure the Jet Stone cabinet to the interior lobby wall of the Community Centre (Appendix T). (Cllr Parr)
10. To note United Utilities' proposals. (Cllr Casson).
11. To note the management of Select Plant Hire Co Ltd is encouraging its employees to volunteer within Wincham for litter-picking and painting the signpost on Rayner's Corner; to consider authorising the purchase of paint for the signpost on Rayner's Corner.
12. To note the mobile speed sign continues to be deployed around the village, with expressed support from residents, and to note the first set of data generated (Appendix E and Report 8) (Cllr Fearnis).
13. To consider whether to draft an Artificial Intelligence Policy (Cllr Parr).
14. To update the Wincham Parish Council Committees and Working Parties (Appendix L); to review the need/remit of the Resilience and Environmental Strategy Working Party (Cllrs Parr and Fearnis).
15. To note and consider the CWaC Winter Scrutiny Report (Appendix U) (Cllr Casson).
16. To consider the recommendations of the Grounds Maintenance Working Party (Report 4) to:
 - i. Accept the SLA from Northwich Town Council (Appendix O) from the comparative quotes (Appendix W) (Cllr May);
 - ii. Accept all the quotations for tree surgery received from Allan James (Appendix X) (Cllr May)
17. In order for the path renovation contract to be posted on Find-Tender, the recommendation of the Linnards Lane Development Working Party (Report 2) be considered that Council formally approve:
 - i. the Specification (Appendices V and Z);
 - ii. that it is not apparent that the Specification prejudices small or medium-sized businesses;
 - iii. the proposed contract evaluation formula (Appendix Y);
 - iv. arrangements for the prompt payment of invoices arising from the contract (Cllr Parr).

Procedural and Proposed New or Amended Policies (time slot 20 minutes) (Cllrs Parr and Barker)

18. To consider the Wincham Parish Council Social Media Policy (Appendix R) (Cllr May).

19. To consider the Wincham Parish Council IT Policy (Appendix N) (Cllr Parr).
20. To consider the Wincham Parish Council Website Privacy Policy (Appendix H) (Cllr May).
21. To review the Register of Fixed Assets (Appendix K) (clerk).
22. Consider template Purchase Orders for internal and external use for circumstances when Purchase Orders are necessary (Appendices I and J) (Cllr Parr).
23. To consider a new Publication Scheme, as recommended by the ICO (Appendix M) (Cllr Parr)
24. To consider the Wincham Parish Council Standing Orders and Code of Conduct Document (Appendix D) (Cllr Parr)
25. To consider the Wincham Parish Council Financial Regulations (Appendix P) (Cllr Parr)
26. To consider Wincham Parish Council General Data Protection Regulation Subject Access Policy (Appendix S) (Cllr Parr)
27. To consider Wincham Parish Council Equality and Diversity Policy (Appendix Q) (Cllr May)
28. To confirm Wincham Parish Council appreciates the need for a separation of duties within the financial management of the Parish Council and that the Parish Council carries out internal checks including three separate signatures being required on each cheque.
29. To note Wincham Parish Council settles its liabilities by bank cheque, with no petty cash.

Procedural Matters (maximum 5 minutes)

30. To note the Parish Council website has been tested for accessibility (Appendices F, G and G2) and been found satisfactory (Cllr Parr).
31. To note two Freedom of Information requests were received on 10 February, 2026 and responses were sent on 13 February, 2026 (clerk).
32. To note the rota for inspections of Linnards Lane and Chapel Street playing fields:

1/2/2026	Cllr Fearn
1/3/2026	Cllr Hollis
1/4/2026	Cllr May
1/5/2026	Cllr Shirley

Inspection sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at clerk@winchampc.co.uk or sent by post to 22 Churchfields Bowdon WA14 3PJ.

Accounts (maximum 5 minutes)

- i. To authorise payments listed in Appendix B.
- ii. To note Current Net Balances:

Current Account as at 05.02.2026	£200.00
Business Reserve Account 1. as at 05.02.2026	£98,509.91
Business Reserve Account 2. as at 05.02.2026	£12,544.93

Reports (5 minutes)

- i. To note reports from external bodies:
 - a) from PCSO Wiggins (Report 3) (Cllr Fearn);
 - b) from Marbury Ward Members (Report 6).
- ii. To note reports from Working Parties:
 - a) Road Safety Working Party (Report 8) (Cllr Fearn);
 - b) Linnards Lane Development Working Party (Report 2) (Cllr Parr).
 - c) Memorial Gardens Working Party (Report 9) (Cllr May);
 - d) Events Working Party (Report 10) (Cllr May)
 - e) Grounds Maintenance Working Party (Report 4) (Cllr May)
- iii. To note a report on Village Communication (Report 7) (Cllr May)
- iv. No reports received of events attended by Councillors or the clerk in an official capacity
- v. To note training attended by Councillors or the clerk:
 - a) Clerk: Procurement Training (Report 1);
 - b) Cllr Parr: AI Training (Report 5)

35. To note Correspondence (Appendix C)

36. Urgent Council Issues arising since Issue of Agenda (maximum 5 minutes)

37. Items for future agendas.

AGENDA PART 2 The remainder of the agenda will be taken in closed session not open to the public or press and may relate to personnel matters. Naomi Morris 16.02.2026