



You are summoned to attend a meeting of Wincham Parish Council to be held on Tuesday 20 January 2026 at 7.30 pm at Wincham Community Centre.

7.15pm there will be a 15 minute public forum, if required, prior to the start of the formal Parish Council meeting

1. To receive Apologies for Absence.
2. i. To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the member's judgement of the public interest.
- ii. To note any member with council tax unpaid for more than two months is prohibited from voting on the budget or precept by Section 106 of the Local Government Finance Act 1992 and must and must disclose at the start of the meeting that Section 106 applies to them.
3. To agree the Minutes of the Parish Council Meeting held on 18 November 2025.

Guests (maximum time slot 45 minutes)

4. To welcome PC Dan Vinton and PCSO Diana Wiggins.
5. To welcome the Unitary Councillors.

6. Planning (Appendix A) (maximum time slot 10 minutes)

- i. To consider any applications received since the last meeting;
- ii. To consider any other planning matters, including Approvals, Refusals, Appeals, Planning Enforcement and Licensing.

Decisions (maximum time slot 30 minutes) (Lead Councillor on a particular item)

7. The Marbury Members have asked rural parishes to indicate their infrastructure priorities.
8. To note the increasing problem with potholes in Wincham (Cllr Schmidt)
9. To consider the recommendations of the Finance Committee regarding:
 - i. the proposed allocation of funds as at 1.4.2025 (Appendix T) (Cllr Parr);
 - ii. the Minutes from the Finance Committee and the Precept Considerations (Appendices S and R) including a recommendation of £40,070.84 for the 2026/27 Precept (Cllr Parr).
10. To consider the recommendations of the Grounds Maintenance Working Party regarding:
 - i. to accept Jason quotation for the comparative quotes to install a new noticeboard at Linnards Lane (Appendix D) (Cllr May);
 - ii. to approve purchase of:
 - a) 1 x Early Grow Plastic Fence Guard 5m B&Q £8.95 (Cllr May);
 - b) 1 x Unibond No More Nails B&Q £6 (Cllr May);
 - iii. full Council to decide between two options for the chicane entrances (Cllr May):
 - a) moving this project into the scope of the Linnards Lane Development Working Party as part of proposed path works;
 - b) if Council considers the chicane to be more urgent, recommend proceeding with obtaining quotations.
11. To note the annual tree survey (Appendices E,F,H,I,J,K,L,M, N and P) and to consider referring these to the Grounds Maintenance Working Party or whether to make decisions at this meeting on the work to be done (Cllr Parr).
12. To consider retrospective authorisation for the clerk authorising signing the Hiring Conditions for the Community Centre for 2026 (Cllr Barker).
13. To note that an applicant has withdrawn from the process to apply to join Wincham Parish Council

and to note the duty to try to fill the three vacant seats on the Council.

14. To consider the recommendation of the Linnards Lane Development Working Party to authorise registering the contract for the renovation of the paths at Linnards Lane Playing Field on the Find-a-Tender platform (Cllr Barker).
15. To note that residents have complained about dog mess around the village, particularly on Pickmere Lane (Cllr Hollis).

Proposed New or Amended Policies (maximum time slot 20 minutes) (Cllrs Parr and Barker)

16. To consider retaining a Chair's Annual Allowance of £200 for the financial year 2026/27.
17. To consider re-appointing the external auditors as for 2025, namely PKF Littlejohn.
18. Reviewing the effectiveness, independence and competence of the 2025 internal auditors (JDH Business Services) and to consider re-appointing the same internal auditors for 2026.
19. To note the current insurance arrangements of Wincham Parish Council with Zurich Municipal and the public liability insurance for the Parish Council activities set at cover of £10,000,000 and Fidelity Cover of £250,000.
20. To note and consider the present arrangement whereby VAT is normally reclaimed by the Parish Council once a year, unless substantial purchases have resulted in very large refunds of VAT becoming due when additional applications may be submitted.
21. To consider the Wincham Parish Council Risk Assessment (Appendix Policy B).
22. i) To note the following policies are published on the website (the last date of review is shown in brackets): Policy on Filming or Audio-recording a Meeting (2/25); General Privacy Policy (2/25); Publication Scheme (2/25); Freedom of Information Policy (2/25); IT Policy (5/25); Complaints Procedure (2/25); Website Policy (3/19); Equity and Diversity Policy (4/22); Policy for dealing with the Press and/or other Media (3/25); Photographs in the Newsletter or Website Policy (5/25); Social Media Policy (4/23); GDPR Subject Access Policy (4/23); Data Management and Audit Policy (3/25) and The Wincham War Memorial Wreaths and Tributes Policy (7/25); Tree Policy on Wincham Parish Council Land (7/24); Duke of Edinburgh and other Volunteers Policy (7/24); New Councillor Policy (7/24); Death of a Monarch or Senior Figure Policy (7/24); Memorial Benches Policy (7/24); Advertising Policy (3/22).
 - i. To consider whether any of the following should be reviewed at the February 2026 meeting (ChALC advises a review every 3-5 years): Equality and Diversity Policy (3/19); Social Media Policy (4/23); GDPR Subject Access Policy (4/23).
23. To consider the Wincham Parish Council Code of Conduct Document (Appendix Policy F).
24. To consider the WPC Financial Management and Investment Strategy (Appendix Policy E).
25. To note the new Procurement thresholds (Appendix Q) and to consider the Wincham Parish Council Financial Thresholds (Appendix Policy C).
26. To consider the Wincham Parish Council Health and Safety Document (Appendix Policy D).
27. To consider the Financial Risk Document (Appendix Policy A).
28. To review the current position whereby Wincham Parish Council banks with Nat West Bank.
29. To review the revised Terms of Reference for the Road Safety Working Party (Appendix U) (Cllr Fearn).

Procedural Matters (maximum 5 minutes)

30. i. To note the rota for inspections of Linnards Lane and Chapel Street playing fields:

1/12/2025	Cllr Casson
1/1/2026	Cllr Schmidt
1/2/2026	Cllr Fearn
1/3/2026	Cllr Hollis
1/4/2026	Cllr May

Inspection sheets are required for each individual week. Inspection sheets may be scanned and sent to the clerk at clerk@winchampc.co.uk or sent by post to 22 Churchfields Bowdon WA14 3PJ.

- ii. To note the new park inspection rota up to October 2026 (Appendix G)

31. **Accounts** (maximum 5 minutes)

- i. To authorise payments listed in Appendix B.

- i. To note Current Net Balances:

Current Account as at 05.01.2026	£200.00
Business Reserve Account 1. as at 05.01.2026	£100,227.10
Business Reserve Account 2. as at 05.01.2026	£12,535.14

32. **Reports** (5 minutes)

- i. To note reports from external bodies:

- a) from PCSO Wiggins (Appendix 3) (Cllr Fearn);
 - b) from Marbury Ward Members (Appendix 2).
 - ii. To note reports from Working Parties:
 - a) Road Safety Working Party (Appendix 1) (Cllr Fearn)
 - b) Linnards Lane Development Working Party (Appendix 7) (Cllr May).
 - c) Memorial Gardens Working Party (Appendix 5) (Cllr May);
 - d) Events Working Party (Appendix 4) (Cllr May)
 - e) Grounds Maintenance Working Party (Appendix 8) (Cllr May)
 - iii. To note a report on Village Communication (Appendix 5) (Cllr May)
 - iv. To note any reports of events attended by Councillors or the clerk in an official capacity:
Cllr Fearn: meeting with Cheshire Police Beat Manager, PC Dan Vinton 5 December 2025
 - v. To note training attended by Councillors or the clerk:
Cllr Fearn: The Art of Communication (NALC) 26 November 2025
- 33. To note Correspondence (Appendix C)
 - 34. Urgent Council Issues arising since Issue of Agenda (maximum 5 minutes)
 - 35. Items for future agendas.

Naomi Morris
14.01.2026